



Holy Spirit Parish
 1070 N Texas St. Fairfield, CA 94533
 (707) 425-3138
 jbradley@holyspiritfairfield.org

INFANT BAPTISM PROCEDURE

1. This packet contains all the information you will need to have your child Baptized in Holy Spirit Parish.
2. Read the “Welcome” and the “Choosing A Godparent For Your Child” documents in the packet.
3. Complete ALL the forms in the packet. Obtain photocopies of required documents as specified in the packet.
4. Return the completed forms and pay the registration fee at the parish office.
5. Register for one of the scheduled baptismal classes.
6. Schedule your child’s Baptism with the Baptism Coordinator after completion of the class.

2021 Baptismal Class Schedule (English) – 3rd Saturday 12:00 PM												
Baptism Classes are held at 1070 North Texas Street in Room D												
	Jan 16	Feb 20	Mar 20	Apr 17	May 15	Jun 19	Jul 17	Aug 21	Sep 18	Oct 16	Nov 20	Dec 18
2021 Rite of Baptism for Infants Schedule (English) – 3 rd and 4 th Saturdays 10:00 AM												
	Jan 16	Feb 20	Mar 20	Apr 17	May 15	Jun 19	Jul 17	Aug 21	Sep 18	Oct 16	Nov 20	Dec 18
	Jan 23	Feb 27	Mar 27	Apr 24	May 22	Jun 26	Jul 24	Aug 28	Sep 25	Oct 23	Nov 27	Dec xxxx



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Infant Baptism Information and Welcome

Welcome

Congratulations, you are a parent! The Lord has blessed you and our parish with a beautiful gift – your child. You have played an important part in God's plan of creation, and with Him have given life to a new member of His family. The Baptism of your child provides an opportunity to examine your own Catholic Christian life and spirituality and invites you to reflect on your hopes for your child. These hopes and values are expressed in the choices you make as a parent, the traditions you foster in your family and the habits and interest you cultivate in your child.

Expectations

- This information is for children up to age 6. If your child is 7 years of age or older, please contact the Office of Faith Formation at (707) 425-9042
- Both parents and sponsors (godparents) must complete a Baptism preparation class. We will accept a certificate from another parish's Baptism preparation program.
- All forms must be completed and submitted, along with the registration fee, to the parish office at least two weeks prior to attending the baptismal preparation class. The registration fee is \$100. Parishioners who have been registered and contributing to the parish for at least six months will receive a \$50 discount.
- A baptismal date will be scheduled only after all forms and documentation have been reviewed with the Baptism Coordinator after the baptismal preparation class.
- Please **DO NOT** send out invitations, reserve a reception site, or make travel arrangements until a baptismal date is confirmed.
- Sponsors (godparents) **MUST** be **Catholic**, be **at least 16 years of age**, have received the sacraments of **Confirmation and Holy Communion**, and be **leading a life in accord with the Catholic Faith**.

Documentation

- Registration and Parental Permission Form
- Sponsor Application Form(s)
- Photocopy of child's birth certificate or adoption papers
- Baptismal Preparation Class Verification (if you attended a preparation program at another parish)
- Pastor Permission Letter (required only if you are having your child baptized here at Holy Spirit but are a member of another parish)



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REGISTRATION AND PARENTAL PERMISSION

FOR OFFICE USE ONLY

Child's Full Legal Name	_____	_____	_____		
	First	Middle	Last		
Date of Birth	_____	Birthplace	_____	_____	
		City	State		
Father's Full Legal Name	_____	_____	_____	Catholic?	Yes No
	First	Middle	Last		
Mother's Full Legal Maiden Name	_____	_____	_____	Catholic?	Yes No
	First	Middle	Last		
Address	_____	_____	_____	_____	
	Street	City	State	ZIP	
Contact Info	_____	_____			
	Telephone(s)	Email			
Parent's Marriage	<input type="checkbox"/> Catholic <input type="checkbox"/> Other <input type="checkbox"/> Single			Registered in Holy Spirit Parish?	Yes No
				If "No", would you like to Register?	Yes NO

- ____ Birth Certificate
- ____ Parent Class
- ____ Godparent Class
- ____ Godparent Form(s)
- ____ Registration Fee

NOTE: If you are registered at another Catholic Parish, you must have written permission from your home parish to have your child baptized here at Holy Spirit.

Parish where registered: _____

Name

City/State

Godfather*	_____	<table border="0" style="width: 100%; font-size: small;"> <tr> <td style="text-align: center;">Sacraments</td> <td style="text-align: center;">Marital Status</td> </tr> <tr> <td><input type="checkbox"/> Baptism</td> <td><input type="checkbox"/> Catholic</td> </tr> <tr> <td><input type="checkbox"/> Confirmation</td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td><input type="checkbox"/> Eucharist</td> <td><input type="checkbox"/> Single</td> </tr> </table>	Sacraments	Marital Status	<input type="checkbox"/> Baptism	<input type="checkbox"/> Catholic	<input type="checkbox"/> Confirmation	<input type="checkbox"/> Other	<input type="checkbox"/> Eucharist	<input type="checkbox"/> Single
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<input type="checkbox"/> Eucharist	<input type="checkbox"/> Single									
Godmother*	_____	<table border="0" style="width: 100%; font-size: small;"> <tr> <td style="text-align: center;">Sacraments</td> <td style="text-align: center;">Marital Status</td> </tr> <tr> <td><input type="checkbox"/> Baptism</td> <td><input type="checkbox"/> Catholic</td> </tr> <tr> <td><input type="checkbox"/> Confirmation</td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td><input type="checkbox"/> Eucharist</td> <td><input type="checkbox"/> Single</td> </tr> </table>	Sacraments	Marital Status	<input type="checkbox"/> Baptism	<input type="checkbox"/> Catholic	<input type="checkbox"/> Confirmation	<input type="checkbox"/> Other	<input type="checkbox"/> Eucharist	<input type="checkbox"/> Single
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<input type="checkbox"/> Eucharist	<input type="checkbox"/> Single									

*Please refer to the *Choosing A Sponsor (Godparent) For Your Child* document for the requirements of a Sponsor or Godparent

I (we) the undersigned parent(s) [guardian(s)] in having my (our) child baptized, make public profession of my (our) faith in Jesus Christ and His Church on earth. I (we) accept the responsibility of raising my (our) child as a practicing member of the Catholic Church and promise to share my (our) faith with my (our) child. I (we) understand and agree to completely fulfill all requirements and therefore, I (we) request and give permission to have my (our) child receive the Sacrament of Baptism

Father: _____ Mother: _____

For Office Use Only

Class Date: _____ Baptism Date: _____

Priest/Deacon: _____

Recorded

BK: _____ PG _____ LN _____

DATE: _____

BY: _____



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Choosing A Sponsor (Godparent) For Your Child

Choosing a sponsor (godparent) for your child is an important decision. To help you in your selection the Catholic Church has very specific requirements of persons willing to accept the responsibilities of a sponsor. These requirements are found in the Church's Canon Law Numbers 872-874.

- 1 (Canon 872) A sponsor together with the parents presents an infant for baptism. A sponsor also helps the baptized person to lead a Christian life in keeping with baptism and to fulfill faithfully the obligations inherent in it.
- 2 (Canon 873) There is to be only one male or one female sponsor or one of each.
- 3 (Canon 874) To be permitted to take on the function of sponsor a person must:
 - Have the aptitude and intention of fulfilling the function of a sponsor
 - Be at least sixteen years of age
 - Be a Catholic who has received the sacraments of Confirmation and Holy Communion and who leads a life of faith. (see Note 1 and Note 2 below)
 - Not be the mother or father of the one to be baptized
- 4 (Canon 874) A baptized person who belongs to a non-Catholic ecclesial community is not to participate except together with a Catholic sponsor and then only as a witness of the baptism.

NOTE 1:

For a guide to “indispensable minimum” requirement, please refer to the Precepts of the Church as listed in the Catechism of the Catholic Church paragraphs 2042 and 2043.

- 1) Attend Mass on Sundays and Holy Days,
- 2) Confess your sins at least once a year,
- 3) Humbly receive Holy Communion at least during Easter Season,
- 4) Keep holy the Holy Days of Obligation,
- 5) Observe the prescribed days of fasting and abstinence.

NOTE 2:

If a Sponsor is married, he/she/they will need to provide proof of a valid Catholic marriage.



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Application for Male Sponsor (Godfather) for an infant Baptism

Name of Godchild _____
First Last

Sponsor's Name _____
First Last

Address _____
Street/Apt

_____ City State ZIP

Contact _____
Phone Email

PLEASE READ THE FOLLOWING

The function of a sponsor is truly a ministry within the Catholic Church, not just an honor. The purpose of a sponsor for both Baptism and Confirmation is to represent the Catholic Church to your godchild. Therefore, you are to be a **Catholic, over the age of sixteen** and must have received the sacraments of **Confirmation** and **Holy Communion** and be **living a life of faith**. Sponsors who take the place of parents are bound by the obligation to form their godchildren by word and example in faith and in the practice of Christian life (Canon Law 872-874)

PLEASE INITIAL THE APPROPRIATE STATEMENTS

- _____ I am at least sixteen years of age
- _____ I have received the Sacraments of Baptism, Confirmation, and Holy Communion
- _____ I have the aptitude and intention of fulfilling my role as a Sponsor (Godparent)
- _____ I am living a life of Faith in accord with the Catholic Church **
- _____ If married, my current marriage is a valid Catholic Marriage (provide copy of certificate)
- _____ If single, I am not cohabitating, which is living together without marriage.

I swear that the above information is true and correct

Signature _____ **Date** _____

** For a guide to "indispensable minimum" requirement, please refer to the Precepts of the Church as listed in the Catechism of the Catholic Church paragraphs 2042 and 2043. 1) Attend Mass on Sundays and Holy Days, 2) Confess your sins at least once a year, 3) Humbly receive Holy Communion at least during Easter Season, 4) Keep holy the Holy Days of Obligation, 5) Observe the prescribed days of fasting and abstinence.

C: _____



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Application for Female Sponsor (Godmother) for an infant Baptism

Name of Godchild (First, Last)
Sponsor's Name (First, Last)
Address (Street/Apt, City, State, ZIP)
Contact (Phone, Email)

PLEASE READ THE FOLLOWING

The function of a sponsor is truly a ministry within the Catholic Church, not just an honor. The Purpose of a sponsor for both Baptism and Confirmation is to represent the Catholic Church to your godchild. Therefore, you are to be a Catholic, over the age of sixteen and must have received the sacraments of Confirmation and Holy Communion and be living a life of faith. Sponsors who take the place of parents are bound by the obligation to form their godchildren by word and example in faith and in the practice of Christian life (Canon Law 872-874)

PLEASE INITIAL THE APPROPRIATE STATEMENTS

- I am at least sixteen years of age
I have received the Sacraments of Baptism, Confirmation, and Holy Communion
I have the aptitude and intention of fulfilling my role as a Sponsor (Godparent)
I am living a life of Faith in accord with the Catholic Church **
If married, my current marriage is a valid Catholic Marriage (provide copy of certificate)
If single, I am not cohabitating, which is living together without marriage

I swear that the above information is true and correct

Signature _____ Date _____

** For a guide to "indispensable minimum" requirement, please refer to the Precepts of the Church as listed in the Catechism of the Catholic Church paragraphs 2042 and 2043. 1) Attend Mass on Sundays and Holy Days, 2) Confess your sins at least once a year, 3) Humbly receive Holy Communion at least during Easter Season, 4) Keep holy the Holy Days of Obligation, 5) Observe the prescribed days of fasting and abstinence.

C: _____